

Working Safer Together

at Compton House

We have carried out a COVID-19 risk assessment and shared the results with the people who work here.

We have cleaning, handwashing and hygiene procedures in line with guidance.

We have taken all reasonable steps to help people work and learn safely from a COVID-19 secure workplace or work from home.

We have taken all reasonable steps to maintain a 2m distance in the workplace.

Where people cannot keep 2m apart, we have ensured at least a 1m distance and taken all the mitigating actions possible to manage transmission risk.

Delegate Declaration & Check-in

It is essential to us that everyone continues to feel relaxed and comfortable whilst on-site at Compton House, in order to get the best learning experience possible.

We have put in place a range of measures to ensure the safety of our clients and our team, in light of Covid-19.

Every member of our team here today agrees to abide by each of the measures below.

Please take a moment to read through the measures yourself and **only sign the declaration if you agree to all of them:**

- I confirm that neither I, nor any member of my household are currently experiencing any symptoms of Covid-19; high temperature, a new, continuous cough, a loss or change to your sense of smell or taste
- I will use the WHO approved hand sanitiser each time I re-enter the training suite and at any other time I choose to throughout the day
- I will adhere to social distancing at all times
- I will only use the cloakroom on the ground floor and will only enter the cloakroom when the 'Vacant' sign is showing (*only one person is to enter the cloakroom at a time*) and;
 - I will use the 'Engaged' and 'Vacant' sign on the door upon entering and leaving
 - I will wash my hands with soap and water for a minimum of 20 seconds

- I will cover my mouth and nose with a tissue or my sleeve (not my hands) if I cough or sneeze and dispose of any tissues in the bin immediately and wash my hands afterwards
- I will only use my own pens and pencils throughout the day
- I will not share any mugs or glasses with others
- I will inform a member of the Crisp team if I develop any symptoms of Covid-19 whilst at a training event
- I will inform a member of the Crisp team if I develop symptoms of Covid-19 at any point 14 days after attending a face-to-face session with Crisp
- I will use a face mask throughout the day if that makes me feel safer

Declaration

I agree to all of the above:

Name	Signature